

Shropshire Wheels to Work Referral Form



The aim of the Wheels to Work project is to improve access to employment or job-related training.

Applicants must be:-

- a Shropshire resident (excluding Telford & Wrekin) of working age and be able to demonstrate an inability to afford own transport solution.
- unemployed (or at risk of losing employment) due to lack of transport or be unable to access job-related training or employment due to lack of transport.

For further information contact the Wheels to Work Project Officer on 01743 237883. When complete send this form to The Wheels to Work Project, The Community Council of Shropshire, The Creative Quarter, Shrewsbury Business Park, Shrewsbury, SY2 6LG or fax to 01743 342179.

Applicant's Information

Full name.....	Male or Female
National Insurance Number	Date of Birth
Address.....	
.....	
..... Postcode.....	
Home Number.....	Mobile Number
Reason for referral (please provide information about the applicant's transport difficulties)	
.....	
.....	
.....	
(please continue on a separate sheet if necessary)	

Support can only be given if the applicant meets one of the four following criteria (please tick which is applicable):-

1. Be unemployed, but want a job, have actively sought work in the last four weeks and are ready to start in the next two weeks (if offered).

- 2. Be unemployed but have found and accepted a job which is due to start in the next two weeks.
- 3. Be employed but at risk of losing the job due to transport problems.
- 4. Have transport barriers preventing returning to the labour market.

All cases are judged on individual merit usually following a one to one interview. Documentary evidence of employment situation may be required before assistance can be considered.

I confirm that this information is correct and can be released to Wheels to Work.

Referrer's Signature Printed Name

Referral Agency Referral Agency Stamp

Date

Applicant's Signature

Date

Equal Opportunities Monitoring

The Community Council of Shropshire strives to be an equal opportunities organisation. Our aim is to ensure that no applicant receives less favourable treatment on the grounds of sex, sexual orientation, race, colour, ethnic origin, age or disability, or for any other reason. The information provided will be treated in the strictest confidence.

How would you describe the applicant's ethnic origin?

White Black – African Black – Caribbean Black – other

Indian Bangladeshi Pakistani Chinese Other

Does the applicant have a disability? Yes No

If yes, are they registered? Yes No

Data Protection

Information recorded on this form will be held manually or on computer. Maintenance of the records and information contained therein is subject to the provision of the Data Protection Act 1998.